| Daily Cold Weather Facility Inspection Checklist |
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| **INSPECTION DATE:** |  | **TECHNICIAN:** |  |
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| ▢ | Check exposed and exterior pipes for signs of freezing. |
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| ▢ | Insulate and seal cracks and openings around exposed pipes. |
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| ▢ | Keep interior temperatures above 55 degrees Fahrenheit and instruct tenants to do the same. |
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| ▢ | Look for signs of excess moisture around plumbing and dry the area. Respond to mold or mildew that may have formed. |
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| ▢ | Check for cracks and inefficiencies in your heating systems. |
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| ▢ | Calibrate thermostats on HVAC systems and make sure they are working properly. |
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| ▢ | Monitor snow piles and create a plan to remove it should it pose hazardous obstacles. |
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| ▢ | De-ice sidewalks and walkways to avoid slips and falls. |
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| ▢ | Clean and replace wet floor mats in entryways and indoor walkways to reduce slick floors. |
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| ▢ | Monitor heating costs and increase attic insulation as necessary. |
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| ▢ | Clear the roof of high-piling snow. |
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| **COMMENTS:** | | | |
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