| Parking Lot Inspection Checklist |
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| **INSPECTION DATE:** |  | **TECHNICIAN:** |  |
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|  ▢ | Label entrances and exits, and ensure they are free of obstructions and follow ADA regulations. |
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|  ▢ | Test the gates to ensure they function properly and safely. |
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|  ▢ | Check the gate closure safety shut-off is working properly in case of emergency. |
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|  ▢ | Check (during evening hours) that all lights are functioning and providing ample light. |
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|  ▢ | Inspect chimney and vents. |
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|  ▢ | In colder months, be sure to shovel snow and/or ice as needed. |
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|  ▢ | Remove debris from pavement, curbs, and signage. |
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|  ▢ | Shopping basket corrals are clearly marked and well-maintained. |
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|  ▢ | Tire deflation devices are well-maintained and well-marked. |
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|  ▢ | Foliage, signs, and others do not impede sight lines. |
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|  ▢ | Fire and traffic lanes are kept clear of cars and obstacles. |
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|  ▢ | Check that all areas of the parking lot (including walks and perimeters) are well-lit. |
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|  ▢ | Check for potholes or cracked paving in the parking lot and sidewalks. |
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|  ▢ | Check that all parking lot striping, pedestrian crosswalks, traffic directions, and curb warnings are easily visible and well-maintained. |
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|  ▢ | Ensure guard rails, fences, and handrails are all stable and structurally sound. |
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|  ▢ | Ensure procedures are in place in the case of an accident or vehicle damage. |
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|  ▢ | Offsite surveillance is used to monitor cameras. |
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|  ▢ | Test emergency panic alarms to ensure they are functioning properly. |
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| **COMMENTS:** |
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