| Seasonal School Cleaning Checklist |
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| **INSPECTION DATE:** |  | **TECHNICIAN:** |  |
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|  ▢ | \*Pre-winter\* |
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|  ▢ | Clean filters to ensure HVAC system is ready for use |
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|  ▢ | Prepare salt and snow removal tools for use  |
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|  ▢ | \*Pre-spring\*  |
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|  ▢ | Pressure wash sidewalks, playgrounds, and outdoor furniture |
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|  ▢ | Clean gutters and downspouts to prepare for spring rains |
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|  ▢ | Refresh landscaping by removing debris, planting seasonal flowers, and trimming bushes |
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|  ▢ | \*Pre-summer\* |
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|  ▢ | Deep clean classrooms, including walls, ceilings, and furniture |
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|  ▢ | Sanitize and polish kitchen and cafeteria facilities thoroughly |
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|  ▢ | Inspect and clean all storage areas, organizing materials for the upcoming year. |
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|  ▢ | \*Pre-fall\* |
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|  ▢ | Deep clean gym and sports facilities after summer activities |
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|  ▢ | Clear outdoor areas of leaves and debris to prevent slipping hazards |
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| **COMMENTS:** |
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