| Spring/Summer Internal Property Maintenance Checklist |
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| **INSPECTION DATE:** |  | **TECHNICIAN:** |  |
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|  ▢ | Test fire and carbon monoxide detectors. |
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|  ▢ | Ensure window and door locks are functional and windows open/close easily. |
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|  ▢ | Inspect internal HVAC unit. |
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|  ▢ | Replace the air filter in HVAC unit. |
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|  ▢ | Check for pests in basement/attic. |
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|  ▢ | Flush hot water heater. |
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|  ▢ | Check pipes for damage from cold weather. |
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| **COMMENTS:** |
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