| Tenant Turnover Checklist for Rental Property Management |
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| **INSPECTION DATE:** |  | **TECHNICIAN:** |  |
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|  ▢ | Re-caulk showers and tubs to prevent mold and leaks. |
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|  ▢ | Tighten handles, knobs, faucets, etc. |
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|  ▢ | Change locks if necessary. |
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|  ▢ | Patch cracks and holes in drywall and ceilings. |
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|  ▢ | Replace air filter in HVAC system. |
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|  ▢ | Check smoke and carbon monoxide detectors. |
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|  ▢ | Check that all outlets and switches are fully operational. |
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|  ▢ | Check that all appliances are fully functional and have been well-maintained. |
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|  ▢ | Check for mold in bathrooms. Basements, laundry rooms, kitchens, and near windows. |
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|  ▢ | Clean carpets. |
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|  ▢ | Flush water heater. |
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|  ▢ | Ensure fire escapes are functional and up-to-code. |
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|  ▢ | Deep clean rental property interior. |
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|  ▢ | Note the condition of the property; take photos of each room and appliances. |
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| **COMMENTS:** |
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