| Window Inspection Checklist |
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| **INSPECTION DATE:** |  | **TECHNICIAN:** |  |
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|  ▢ | Remove grime and debris from window sills. |
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|  ▢ | Check the interior and exterior finishes—peeling or water stains may indicate a leak, which means that they may need to be resealed or replaced. |
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|  ▢ | Check all locks and knobs to ensure they work properly. |
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|  ▢ | Add a non-oily lubricant to any windows that are sliding or sticking. |
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|  ▢ | Replace any windows that are damaged or do not stay open or closed properly. |
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| **COMMENTS:** |
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