

Marketing Request

Requestor information		
Requestor name	Phone #	Email

Request details	
Project title	
Assigned campaign ID	
Target audiences	
Goals	
Deliverables required	
Budget	
Project description	

Date of request	Urgency (check one)	
	☐	Low
Desired completion date	☐	Medium
	☐	High

Notes

For use by marketing department		
Accepted by	Date	Assigned work order #